Technology Fee Committee FY25 Meeting #3
April 23, 2024
Minutes

Committee Members Present (in person): Yahaira Amaya, Jeri Brumfield, Palmer Lamartiniere, Quang Tran, Amber Weydert. **Administrative Staff Present (in person):** Pam Galindo.

Committee Member Not Present: East Guilbeau

The committee approved the meeting minutes from the March 12, 2024 meeting.

The committee reviewed the following:

- proposals not previously discussed
- proposals previously discussed and categorized as meets objectives, but needed more information (the additional information was provided and reviewed)
- proposals previously discussed and categorized as meets objectives and approved

The committee discussed Exxat:

> The committee is not able to approve a move to Exxat at this time. End users need to have a fuller discussion about the logistics of switching to this platform and all departments need to be in agreement. We need to be sure data in current software can be extracted, saved, and uploaded to Exxat. It needs to be clear administratively that Exxat benefits the whole school, then we can decide if some portion of the student technology fee funds can be used to offset the cost of Exxat. Current clinical monitoring platforms were recently renewed so a move to Exxat should be timed as those renewals are closer to expiring.

The committee agreed to move forward with WiFi upgrades.

The committee fully discussed/debated how to proceed each new fiscal year considering the encumbrances on the student technology fee funds that move forward to each new fiscal year. The average yearly student technology fee budget is $45,000 and approximately $20,287 is the encumbered amount. One possibility is to distribute funds to each department for learning software after encumbrances are deducted from the annual budget based on number of students actually in each department or distribute an equal amount to each department.

The committee discussed various scenarios on how to finance small dollar equipment purchases and a percentage of the learning software costs.

The committee discussed needing a rubric for the fiscal year 2026 Student Technology Fee committee to use in evaluating proposals.

There is a need for an assessment of current software packages like complete anatomy and whether the tech fee should continue to fund it in full as well as how to distribute support for all of the different simulation educational software packages for each department - this will be looked into more closely for FY26.

Yahaira will send out a summary to the committee to approve the Simucase split and total amount. Yahaira will also send a summary of today's meeting for all members to approve including final decision on proposals for FY25 expenses.

The committee should wait for East to review and approve summary and minutes for this final meeting. Once East approves, an email will go out to departments updating about final decisions for tech funds.

Tech Fee Expenses	
	Annual Renewals
SAHP	Complete Anatomy
OT	CORE
Couns	Tevera
Comd	Calipso
PA	Typhon
MLS and CPS	Trajecsys
Clasrooms/labs/Shared space	3 computer replacements yearly
Yearly Encumbered	
FY 2025 Approved	
OT	Blazepod Reaction Training Platform
OT	Chattanooga Electrotherapy System Tower
MLS	iPad Pro for teaching, Magic keyboard, and Apple Pencil (2nd generation)
SLP	Lee Silverman Voice Treatment
PA	Osmosis
PT	PhysioU
OT	Prusa Mini+ 3-D printer
AUD & SLP	Simucase for COMD (Audiology and SLP, ot)
SAHp	Rewire HDC
SAHP	WIFI upgrade