Meeting Minutes 11/22/21

Dean Cairo explained the purpose of the current meeting and the need for a bid process to spend school funds.

First Proposal: CLS need for a projector and computer in lab classroom to enhance learning. Cost estimated at $5000 for the projector and $2300 for computer (est $7500 total).

Second Proposal: PA need for RX Bricks Software. Dean Cairo explains that the software subscription would only be purchased for a year. Mr. Lassalle explains that this software does not fall within the objectives of the technology fee. Kaitlyn explains that the program is supposed to be used to reinforce information given to PA students in their clinical medicine class, as well as remediation. The app is meant to allow the professors to streamline the topics students study for the class. Anna Claire states that the CLS department has this program, and it was bought with other funds. Cost estimated $12, 530 for 12 months or $19530 for 24 months.

Third Proposal: Need for cardiopulmonary US machine due to outdated current model. Dean Cairo explains that because there is no actual quote, the purchase would have to be vetted by purchasing at the school and institutional level. Dean Cairo decided to circle back to this purchase after other proposals are read. Estimated at $68,000

Fourth Proposal: Tevera and Behavioral Health Simulation. No estimate given.

Fifth Proposal: Mobile video conference cart put together by AV group and occupational therapy. Dean Cairo explains that this was a result of the lack of space for students in classrooms. This is meant to move between rooms so that professors can zoom into classrooms with other students. Previous success has been had with this model. Estimate- $5934.48

Sixth Proposal: Complete Anatomy App. Pooja Sha explains that this app is helpful for 3D learning of human anatomy and physiology year-round. She also state that this app would be beneficial to PA, OT, and other schools. Dean Cairo explains that it would be best to have multiple schools express interest in the app and that IT should be brought into the discussion due to the outside programming. Estimate- $11,250 for 250 people

Seventh Proposal- Apple TV and HomePod mini $497.98.

Motion for first proposal given by Jen Stanton and seconded by Anna Claire Sotile. Majority vote given.

Motion for second proposal given by Kaitlyn Fagan and seconded by Paul Guidron. Majority vote given. Proper location of needed funds to be determined.

Motion for third proposal given by Paul Guidron and seconded by Jen Stanton with the previse that we would have multiple sources of funding. Majority vote given.

There was no motion on the Tevera and Behavioral Health simulation as no quotes provided.

Motion for fifth proposal given by Jen Stanton and seconded by Kaitlyn Fagan. Majority vote given 4/6 yays as one committee member ineligible to vote on this item as indicated by Ms. Cazanas.

No further proposals were entertained at this meeting.

Meeting adjourned.