Student Government Association/Technology Committee Meeting (11.11.2021)

Attendance: Kaitlyn Fagan, Tajai McCollum, Jennifer Melcer Stanton, Haley Alvarado, Anna Claire Sotile, James Sapp, Samantha Messina, Pooja Shah, Elise DeGruise, & Mary Meaux, Dr. J.M. Cairo (Dean), Mr. Joseph Lassalle (Assistant Dean for SAHP Finance), Ms Yudi Cazanas (Director of Student Affairs), Dr. Dugan (Associate Dean for Academic Affairs)

1. Introduction of all student members of the technology committee participating in the Zoom meeting, as well as Dr. J.M. Cairo, Mr. Joe Lassalle, Dr. Erin Dugan, and Ms Yudi Cazanas.

2. Dean Cairo provided an overview of the charge of the technology committee for the School of Allied Health Professions noting that Mr. Lassalle would provide additional details in his presentation. The Committee was established to determine how technology fee funds received each year by the School and the Health Sciences Center will be used. He pointed out that it was important to understand the purpose of the technology fee is to help support purchases of educational technology that will directly enhance student learning. A follow-up meeting will be held next week to discuss and vote on funding proposals approved by the committee.

3. Mr. Joe Lassalle, Assistant Dean for Finance for the School of Allied Health Professions provided additional details regarding the purpose and function of the Technology Fee Committee. He explained that in 1997, a state law was passed by the La. Legislature to allow colleges and universities to collect a technology fee that could be used to purchase technology (e.g., computers, student labs, smart classrooms, and networking) that directly enhance learning experiences for students. Please note that items proposed must comply with the provisions of the School policy and State statute that were distributed via email to the attendees. The amount of the fee is assessed based on the number of students and credit hours (e.g., $5.00 per credit hour per student).

4. Preparing for the next meeting will require each representative to provide a list of the item proposed including the description items, price, and estimate shipping. Students are encouraged to meet and discuss with their department chairs and other students for suggestions for possible items that fit within the guidelines. Your department's administrative staff can provide assistance with gathering information regarding description of the item, price, shipping cost, etc.

5. Our next meeting will provide an opportunity to discuss and prioritize submission from the committee members. Funding of projects will require approval of the committee and will be based on purpose (replacement of equipment, upgrading current equipment) and financial resources available in the technology fee fund.

6. Funded projects will then follow purchasing guidelines of the HSC (e.g., State bid requiring multiple quotes, review by purchasing before a purchase order can be issued). School plans for strategic goals 1, 2, 3, and 4 should be reviewed so please read these documents to understand whether a proposed item is appropriate. Approval of the items and priority ranking will be based on majority vote of the Technology Committee.

7. If students have any questions, please contact Ms Yudi Cazanas, Mr. Joe Lassalle (Alhpjel@lsuhsc.edu), or Dean Cairo (Jcairo@lsuhsc.edu). The next Technology Fee Meeting is planned for next Thursday, Nov. 18th - Zoom link and meeting invite will be sent to the committee early next week.