CURRICULUM VITAE

Ingrid Franc, PhD, OTR/L

Date: January 26, 2026
School: School of Allied Health Professions
Department: Department of Occupational Therapy

Current Title: Department Head and Associate Clinical Professor
Business Address: 1900 Gravier Street, Room 8B22, New Orleans, LA 70112
Business Telephone: 504-568-4304
Business email Address: ifran1@lsuhsc.edu

Initial Appointment at LSUHSC Date: Assistant Clinical Professor
Current Academic Rank: Associate Clinical Professor
Date of Appointment to Current Rank: 7/1/2023

Education

Undergraduate
Bachelor of Science in Occupational Therapy
Louisiana State University Medical Center, New Orleans, LA;
August 1986

Graduate
Master of Science in Healthcare Management
University of New Orleans, New Orleans, LA
May 2014

PhD in Occupational Therapy
Texas Woman's University, Houston, TX
May 2018

Certifications

- 1986 - National Board for Certification in Occupational Therapy #AA61097
- 1995 - Arnadottir OT-ADL Neurobehavioral Evaluation (A-ONE) Certification
- 2019 - American Occupational Therapy Association Fieldwork Educator Certification

- 2024 - Collaborative Institutional Training Initiative (CITI) Institutional Review Board Certification for Social & Behavioral research #16581310

Licensure

Louisiana State Occupational Therapy License #Z10459; 8/1/2025 – 8/31/2026

Academic, Professional, and Research Appointments

1990-1993	Staff Occupational Therapist and Clinical Resource Staff Mentor; Sheltering Arms Rehabilitation Hospital, Richmond, VA
1994-1996	Clinical Acute Care Coordinator (four disciplines); Vanderbilt University Medical Center, Nashville, TN
1996-1997	Supervisor of Rehab Services (four disciplines, three programs); Memorial Medical Center, New Orleans
1997-2001	Manager of Rehab Services (four disciplines); Lifecare Hospital, New Orleans
2001-2005	Staff Occupational Therapist out-patient rehabilitation; Lindy Boggs Medical Center, New Orleans
2005-2007	Independent consulting/contract work as occupational therapist in home health, specializing in low vision with Homesight Home Health Agency; New Orleans
2007-2015	Staff Occupational Therapist, Clinical fieldwork educator, wheelchair and low vision specialist; Kindred Hospital, New Orleans
2016-2018	PRN Occupational Therapist; Ochsner Medical Center, New Orleans
2015-2018	PRN Occupational Therapist; University Medical Center, New Orleans
2015-2018	Adjunct faculty Instructor, Dept of Occupational Therapy; LSUHSC-NO
8/2018-7/2021	Academic Fieldwork Coordinator; LSUHSC-NO
5/2018-7/2023	Assistant Professor of Clinical Occupational Therapy; LSUHSC-NO
7/2023-Present	Associate Professor of Clinical Occupational Therapy; LSUHSC-NO
2/2023-4/2024	Interim Department Head, Occupational Therapy; LSUHSC-NO
5/2024-Present	Department Head, Department of Occupational Therapy; LSUHSC-NO

Awards and Honors

- Kindred Hospital Employee of the Month Award, 3 Awards (2009, 2013, 2014)
- Sigma Iota Epsilon National Management Honor Society (2014)
- University of New Orleans *Award for Academic Excellence for 4.0 in Healthcare Management* (2014)
- Epsilon Omega Epsilon Online Honor Society (2015 to present)
- Nominated for LSUHSC-N.O. School of Allied Health *Service to the Institution Award* (2020)
- Recipient of the LSUHNO School of Allied Health *Award for Outstanding Professional Services* (2025)

TEACHING EXPERIENCE AND RESPONSIBILITIES

Course Directorships

I have been course director both in my full-time academic employment and when I was an adjunct instructor with LSUHSC-N.O. Due to my administrative responsibilities as Department Head, I am no longer teaching as much as earlier in my teaching career. All course director positions have been in my areas of expertise and have included finding/scheduling guest lecturers, updating slides, improving content, and adding interactive activities each year.
All of the following course directorships were at LSUHSC-N.O.

- OCCT 6716 Management in Occupational Therapy (Fall 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022)
- OCCT 6620 Occupational Therapy with the Older Adult (Spring 2019, 2020, 2021, 2023)
- OCCT 6540 Fieldwork I & Seminar (Fall 2018, 2019, 2020)
- OCCT 6670 Fieldwork Experience IIA (Summer 2018, 2019, 2020, 2021)
- OCCT 6770 Fieldwork Experience IIB (Spring 2019, 2020, 2021)
- OCCT 6410 Concepts of Occupation (Spring 2022, 2023)
- OCCT 6750 Research II (Fall 2020, 2021, 2022, 2023, 2024, 2025)
- OCCT 6650 Research I (Spring 2021, 2022, 2023, 2024, 2025, 2026)
- OCCT 6850 Research III (Spring 2021, 2022, 2023, 2024, 2025, 2026)
- OCCT 6950 Evidence-Based Practice: Research I (Spring 2026)

Curriculum Development/Implementation

- OCCT 6716 Management in Occupational Therapy (2016)
    - After teaching this course once, I undertook extensive changes to the curriculum and content, including revising every assignment, updating the readings, changing the order of the lectures for improved flow, altering the guest lecturers, and improving the content in nearly every lecture.
- OCCT 6620 Occupational Therapy with the Older Adult (2017)
    - While still adjunct, I co-developed this course, choosing the textbook, creating the curriculum flow and breaking it into modules, creating half of the assignments, and creating all content for 50% of the lectures and exams.
- OCCT 6950 Evidence-Based Practice: Research I (2026)
    - In response to a mandate to shorten our curriculum from 27 months to 23 months, a new research course was required that would focus more on evidence-based practice (EBP) than on the research process. I created this new 3-credit hour course, researching the best textbook, and creating all lectures, exams, and assignments.

Formal Course Responsibilities

The following formal course responsibilities are a combination of courses I have directed, courses I have co-taught but not directed, lectures I have provided in another faculty member's course, and labs I have provided in another's course. All lectures incorporate active components, i.e. think-pair-share, small group work, and/or hands-on activities.

- OCCT 6716 Management in Occupational Therapy; 3 credit hour course; course director and primary instructor (Fall 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022). Hours/year = 45; 8 years.
- OCCT 6512 Occupational Performance Across the Lifespan; taught one 3-hour lecture on normal older adult aging using lecture and in-class active learning

activities (Spring 2015, 2016, 2017, 2018, 2018, 2018, 2019, 2020, 2021, 2022). Hours/year = 3; 10 years.

- OCCT 6620 Occupational Therapy with the Older Adult; 4 credit hour course; course director; co-taught (Spring 2019, 2020, 2021, 2022, 2023). Hours/year = 30; 5 years.
- OCCT 6540 Fieldwork I & Seminar; 1 credit hour course; course director and primary instructor (Fall 2018, 2019, 2020). Hours/year = 15; 3 years.
- OCCT 6670 Fieldwork Experience IIA; 8 credit hour course; sole coordinator of this experience (Summer 2018, 2019, 2020, 2021).
- OCCT 6770 Fieldwork Experience IIB; 12 credit hour course; sole coordinator of this experience (Spring 2019, 2020, 2021).
- OCCT 6750 Research II; 3 credit hour course; course director and primary instructor (Fall 2020, 2021, 2022, 2023, 2024, 2025). Hours/year = 45; 5 years.
- OCCT 6450 Measurement & Evaluation; taught one 3-hour lecture and lab on use of common assessment tools for the older adult (2021, 2022, 2023). Hours/year = 3; 3 years.
- OCCT 6650 Research I; 3 credit hour course; course director and primary instructor (Spring 2021, 2022, 2023, 2024, 2025, 2026). Hours/year = 45; 5 years.
- OCCT 6850 Research III; 1 credit hour course; course director and primary instructor (Spring 2021, 2022, 2023, 2024, 2025, 2026). Hours/year = 15; 5 years.
- OCCT 6410 Concepts of Occupation; 4 credit hour course; co-taught (Spring 2019, 2020, 2021, 2022, 2023). Hours/year = 30; 5 years.
- OCCT 6410 Concepts of Occupation; taught one 2-hour lecture on evidence-based practice and one 1-hour lab on the history of occupational therapy (Spring 2024, 2025). Hours/year = 1; 1 year.
- OCCT 6620 Occupational Therapy with the Older Adult; taught one 3-hour lab on OT intervention for persons with diabetes and lower extremity amputations (Spring 2024, 2025). Hours/year = 3; 1 year.

Graduate Student Research Projects

I have been a capstone group advisor for one to two groups per year since 2018. This involves guiding students in completing the project, choosing appropriate literature review topics, taking the lead in getting IRB approval as indicated, and making any needed community connections. Following completion of the project, this role also has included revising the manuscript created by the students for publication with them for projects that rose to that level.

- Disteffano, G., Mauldin, S., & Roberts, M. *Kansas University Sitting Balance Scale intrarater and interrater reliability*. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2018-2019.
- Oliver, K., Taylor, E., Furlow, H. & Morgan, J. *Occupational therapy's role in the prevention of lower extremity amputation in persons with diabetes*. IRB approved qualitative research study. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2017/2018 and 2018/2019.
- Pierre, B., Gautreaux, L., Doiron, M.A., Newstrom, A. & Lambert, M. *Occupational therapy's role in the prevention of lower extremity amputation in persons with diabetes*. IRB approved qualitative research study. Department of

Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2018/2019 and 2019/2020.

- Crawford, J., Franklin, S., Pounds, B., & Richard, S. *Manualized occupational therapy intervention with persons with diabetic neuropathy for prevention of lower extremity amputation*. Development of a manualized intervention and survey of experts. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2019/2020 and 2020/2021.
- Clarke, S., Ruch, C., Songy, A., St. Pierre, T., & Woodard, H. *Pilot study for manualized occupational therapy intervention with persons with diabetic neuropathy for prevention of lower extremity amputation*. IRB approved pilot study of intervention feasibility and preliminary efficacy. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2021/2022.
- Albert, S., Lauland, S., & Moore, K. *Pilot study for manualized occupational therapy intervention with persons with diabetic neuropathy for prevention of lower extremity amputation*. IRB approved pilot study of intervention feasibility and preliminary efficacy. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2022/2023.
- Hendrickson, S., Richoux, G., Charrier, K., & Decoteau, B. *Sock Test for Sitting Balance validity study*. IRB approved correlation study in conjunction with Ochsner Medical Center Main Campus Occupational Therapy Department. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2023/2024.
- Gioe, K., O'Regan, A., Roberts, C., Caffey, A*. Keep-Your-Feet: Feasibility of a diabetic foot care educational video.* Creation and expert assessment of an educational video for use by occupational therapists with their clients with diabetic neuropathy. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2023/2024.
- Abughoush, I., Cashio, T., Marks, M., & Nagy, A. *Sock Test for Sitting Balance validity study*. IRB approved correlation study in conjunction with University Medical Center Occupational Therapy Department. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2024/2025.
- Michel, L., Bourgeois, R., Stewart, B., & Ansley, Z. *Sock Test for Sitting Balance validity study*. IRB approved correlation study in conjunction with East Jefferson General Hospital's Occupational Therapy department. Department of Occupational Therapy, LSUHSC-N.O., Capstone, Faculty Research Advisor, 2025/2026.

Formal Mentoring and Advisor

I have served as a formal advisor for a group of assigned students from each cohort every year since starting in a full-time position (May 2018 through present). I follow the policies for the Department of Occupational Therapy regarding the timing, frequency, and content of the advisee meetings. There is at least one per semester. Structured and required advisee sessions focus on professional behaviors and fieldwork decision making. The number of advisees assigned to me has varied from five to eight.

Addendum: As a faculty advisor, I am available on an 'as needed' basis for all of my advisees. I have frequently been consulted by students to assist with issues in a class, with an instructor, or with a classmate.

RESEARCH AND SCHOLARSHIP

Grants and Contracts

- *Incentivizing Occupational Therapy Workforce Development*
  Funding source: Healthcare Employment Reinvestment Opportunity (HERO) Fund of State of Louisiana
  Fund requested: $422,119
  Funding period: 04/2025 – 07/2027
  Principle investigators: Ingrid Franc (PI)
  Status: Denied

Major Areas of Research Interest

My major areas of research interest are determining the efficacy of occupational therapy intervention in prevention of lower extremity amputations in persons with diabetic neuropathy, occupational therapy's role in improving the quality of life and function of individuals during end stage renal disease and determining the validity of an occupation-based sitting balance assessment tool, the Sock Test for Sitting Balance.

Journal Publications

Refereed

Published:

- Doucet, B., & **Franc, I.** (2020). *Physical activity and exercise interventions to improve or maintain sleep and rest and performance of activities of daily living for adults with Parkinson's disease: Systematic review of related literature from 2011-2018* [Critically Appraised Topic]. American Occupational Therapy Association.
- **Franc, I.*,** & Doucet, B. (2020). *Inpatient and outpatient occupational therapy interventions to improve or maintain sleep and rest and activities of daily living for adults with Parkinson's disease: Systematic review of related literature from 2011-2018* [Critically Appraised Topic]. American Occupational Therapy Association.
- **Franc, I.*,** & Doucet, B. (2020). *Alternative occupational therapy interventions to improve or maintain sleep and rest for adults with Parkinson's disease: Systematic review of related literature from 2011-2018* [Critically Appraised Topic]. American Occupational Therapy Association.
- **Franc, I.*,** & Doucet, B. (2020). *Cognitive behavioral therapy interventions to improve or maintain sleep and rest for adults with Parkinson's disease: Systematic review of related literature from 2011-2018* [Critically Appraised Topic]. American Occupational Therapy Association.
- **Franc, I.*,** Baxter, M.F., Mitchell, K., Neville, M, & Chang, P-F. (2020). Validity of the Sock Test for Sitting Balance: A functional sitting balance assessment. *OTJR: Occupation, Participation and Health, 40*(3), 159-165. [Impact factor = 1.8]

- Doucet, B., & **Franc, I.** (2021) Effectiveness of occupational therapy interventions for improving sleep, rest and activities of daily living in persons with Parkinson's disease: A systematic review. *American Journal of Occupational Therapy, 75*(3). [Impact factor = 3.2]
- **Franc, I.A**.*, Mauldin, S., Roberts, M., & Rosa-DiStefano, G. (2022). Inter-rater and intra-rater reliability of the Kansas University Sitting Balance Scale. *Occupational Therapy in Health Care*, *37*(4), 595-605.https://doi.org/10.1080/07380577.2022.2082000 [Impact factor = 1.1]
- Doucet, B.M., & **Franc, I.** (2023). Evidence Connection: Occupational Therapy to Improve ADLs in Persons with Parkinson's Disease. *American Journal of Occupational Therapy, 77*(1). https://doi.org/10.5014/ajot.2023.050233 [Impact factor = 3.2]
- Blanchard, M., Connelley, K., Copeland, E., Malbrough, Q., Pendleton, S., & **Franc, I.** (2023). The effectiveness of an educational video intervention for people with amyotrophic lateral sclerosis prior to power wheelchair evaluations. *Journal of Interprofessional Practice and Collaboration, 4*(1). https://repository.ulm.edu/ojihp/vol4/iss1/1
- Blanchard, M., **Franc, I. A.,** Nisby, P., Arceneaux, M., Chapiesky, K., Ducros, G., & Brannon, A. (2025). An Innovative Constraint-Induced Movement Therapy (CIMT) Program Design and Case Study to Address Upper Extremity Use and Spatial Inattention. *Journal of Interprofessional Practice and Collaboration, 5*(2). Retrieved from https://repository.ulm.edu/ojihp/vol5/iss2/6
- Doucet, B., Blanchard, M., & **Franc, I.** (2025). Effects of LSVT BIG on bradykinesia during activities of daily living. *OTJR: Occupational Therapy Journal of Research*, 1-5 (online). https://doi.org/10.1177/15394492251367275 [Impact factor = 1.7]

Non-refereed

Published:

- **Franc, I.** (2018). Balancing act: Documenting sitting balance in acute care. The American Occupational Therapy Association, *OT Practice, 23*(3), 9-11.

Scientific Presentations, Oral Sessions and Posters

National Oral Scientific Presentations:

- **Franc, I.,** Matthew, R., Bienvenu, F., Weaver, S., & Robichaux, M. (2019, April 4-6). *Jazz up fieldwork II: Keep the rhythm and flow during your fieldwork experience.* [Oral platform presentation]. American Occupational Therapy Association Annual Conference, New Orleans, LA.
- **Franc, I.,** & Baxter, F. (2019, April 4-6). *Validity of the Sock Test for Sitting Balance*. [Scientific research oral platform]. American Occupational Therapy Association Annual Conference, New Orleans, LA.
- Doucet, B., & **Franc, I.A.** (2020, June 1). *Systematic review on OT & adults with Parkinson's disease & their caregivers*. [Webinar session]. American Occupational Therapy Association 2020 Virtual Conference Series, Bethesda, MD.

- Doucet, B., & **Franc, I.** (2022, March 31 – April3). *Occupation-based interventions to improve ADL in Parkinson's disease: What the evidence is telling us.* [Short course workshop]. American Occupational Therapy Association Annual Conference, San Antonio, TX.
- **Franc, I.,** Doucet, B., & Blanchard, M. (2024, March 23). *Changes in bradykinesia during activities of daily living in persons with Parkinson's disease*. [Scientific research oral platform]. American Occupational Therapy Association Annual Conference, Orlando, FL.

Regional Oral Scientific Presentations:

- **Franc, I.** (1991, October). *Behavioral management of the traumatically brain injured adult*. [Oral platform presentation]. Great Southern Occupational Therapy Conference, Norfolk, VA.
- **Franc, I.** (1992, October). *A functionally based cognitive/perceptual evaluation*. [Oral platform presentation]. Great Southern Occupational Therapy Conference, Destin, FL.
- **Franc, I.** (2016, September). *Assessing sitting balance with the Sock Test*. [Oral platform presentation]. Texas Woman's University Doctoral Research Symposium, Dallas, TX.

Local Oral Scientific Presentations:

- **Franc, I**. (2018, April). *Validity of the Sock Test for Sitting Balance*. [Oral platform presentation]. Louisiana State University Health Sciences Center Allied Health Research Symposium, New Orleans, LA.
- **Franc, I.** (2024, April 8). *The Keep Your Feet occupational therapy diabetes program: A preliminary efficacy and feasibility study*. [Oral platform presentation]. Louisiana State University Health Sciences Center Allied Health Research Symposium, New Orleans, LA.

National Poster Scientific Presentations:

- **Franc, I.,** Mauldin, S., Roberts, M., & Rosa-Distefano, G. (2019, April 4-6). *Inter and intra-rater reliability of the Kansas University Sitting Balance Scale* presented at the American Occupational Therapy Association Annual Conference, New Orleans, LA.

Invited Presentations:

- Franc, I. (2015, April). *The OT/COTA relationship*. Presented at Texas Woman's University, Houston, TX, in conjunction with the Vanderkooi Lectureship and Community Building Workshops.
- Franc, I., & Doucet, B. (2021, June 10). *Interventions to improve ADL, rest, and sleep in people with Parkinson's disease: A systematic review*. [Continuing education event]. Louisiana Occupational Therapy Association Southeastern District meeting, Metairie, LA.
- Franc, I. (2021, November 11). *Occupational therapy in acute care is vital*. [Inservice]. Ochsner Medical Center Main Campus and Skilled Nursing Facility Occupational Therapy-Specific Meeting, Jefferson, LA.

- Franc, I., Doucet, B., & Blanchard, M. (2025). Inside LSVT BIG: Research and Real-Life Impact on Parkinson's Daily Function. Podcast. LSVT Global, Episode 23. 12/2/2025 YouTube. 648 views as of 2/6/2026.

Editorial Posts and Activities:

Reviewer for submitted manuscripts for the American Journal of Occupational Therapy. Review approximately two manuscripts per year.

- **Reviewer:**
  - Content reviewer for the AOTA's *Occupational Therapy Practice Guidelines*. (2021).
  - Member of the *American Journal of Occupational Therapy* Review Board. (2021- Present).

SERVICE AND ADMINISTRATION

University/Institutional Service

LSUHSC (campus) committees

- Member and Contributor; LSUHSC-NO Strategic Planning Work Group – Patient Care and LSUHSC Strategic Planning Retreat (10/2023 – 1/2024)

School committees

- Member, School of Allied Health Professions Alumni Committee (5/2018-5/2019)
- Alternate Delegate, Faculty Assembly (5/2018-5/2019)
- Secretary and Delegate, Faculty Assembly Member (8/2020 -7/2022)
- Member, SAHP Clinical Coordinators Committee (5/2018-7/2022)
- Delegate, Faculty Assembly (5/2019-8/2020)
- Member, SAHP Student Affairs Committee (8/2021-8/2023)
- Member, SAHP Admissions Committee (8/2022 - Present)
- Member, SAHP Ad Hoc Faculty Handbook Committee (8/2023 – 8/2025)
- Member, SAHP Academic Affairs Committee (8/2023 – Present)
- Member, SAHP Occupational Therapy Department Head Search Committee (6/2023 – 1/2023)
- Co-Chair, School of Allied Health Professions (SAHP) Honors Committee (8/2022 – 8/2024)
- Member, SAHP Grants & Research Committee (8/2024 – Present)
- Member, SAHP Promotions & Tenure Committee (8/2025 - Present)
- Chair, SAHP Ad Hoc Simulation Labs Committee (6/2025 - Present)

Departmental committees

- Member, Recruitment Committee (5/2018 - Present)
- Member, Faculty Search Committee (5/2018 - Present)
- Chair, Curriculum Committee (5/2018 – Present)
- Member, Scholarly Writing Club (5/2018 – 1/2023)
- Chair, Clinical Education Committee (5/2018 – 7/2021)
- Chair, Admissions Committee (7/2021 – Present)
- Chair, Faculty Search Committee (2/2023 – 6/2024)

Special assignments – ad hoc task forces/working groups, projects, etc.

- Lead author of proposal for mentoring program for students from under-represented populations (6/2021)
- Lead author of proposal for reporting incidences of racism experienced while on fieldwork. (8/2020)
- Lead SAHP faculty in developing SAHP hi-fidelity and low-fidelity simulation labs (5/2023 – 5/2024)
- Organized an inservice for SAHP faculty on use of hi-fidelity mannequins (6/2024).

State/Regional Service

- Member, Occupational Therapy Advisory Committee (OTAC), Louisiana State Board of Medical Examiners (7/2019-12/2021)
- OTAC Lead Author: Advisory Opinion on Wound Care (9/2020)
- OTAC Lead Author: Advisory Opinion on Dry Needling (12/2020)
- OTAC Subcommittee Chair: Jurisprudence Exam (3/2021 – Present)
- OTAC Subcommittee Member: Disciplinary Action (6/2021 – Present)
- Co-Chair, Occupational Therapy Advisory Committee (OTAC), Louisiana State Board of Medical Examiners (1/2022 – 12/2023)
- Chair, Occupational Therapy Advisory Committee (OTAC), Louisiana State Board of Medical Examiners (1/2023 – 12/2025). Have led updating of all Rules governing the practice of occupational therapy in the state of Louisiana.

Membership in Professional Organizations

- AOTA Academic Fieldwork & Capstone Coordinators Group (2018 – 2121)
- American Occupational Therapy Association (1986 – Present)
- Louisiana Occupational Therapy Association (1986 – Present)
- AOTA Academic Education Special Interest Section (2017 – Present)
- Member of the American Journal of Occupational Therapy Review Board (2021 – Present)
- AOTA Program Directors Group (2/2023 – Present)

Regulatory Agency/Accrediting Body Service

- See State/Regional Service

Administrative Responsibilities

Departmental

- **Academic Fieldwork Coordinator (5/2018 – 7/2021)** As Academic Fieldwork Coordinator, I was responsible for placing all students in their five clinical rotations across their time in the program, ensuring students had all requirements needed, i.e. background check, immunizations, etc., and supported students for success. I updated the Level I Fieldwork Manual, Level II Fieldwork Manual, and the Fieldwork Educator (FWE) Manual. I co-created a FWE continuing education seminar with the Department of Physical Therapy and provided this CEU event to over 100 therapists at multiple sites across southern Louisiana. In addition, I made multiple site visits to ensure good experiences for the students, strengthened ties to the community, and developed many new affiliation agreements across the country.
- **Department Head (2/2023 – Present)** As Interim and permanent Department Head, I have successfully led the Department through an ACOTE Interim Report

and two Annual Reports. I have led the updates to our departmental strategic plan, and both created and updated departmental policies and procedures. I have created a formal procedure for faculty hiring and orientation in addition to improving the new student orientation. I have spearheaded multiple improvements to the physical spaces for both faculty and students and created bi-annual 'back to school' talks for students as well as focus groups for student input into specific issues. Intra-departmental communication is now open and transparent, including providing budget information to faculty and staff. I have led a curriculum over-haul mandated by our accrediting body, shortening the program from 28 to 23 months. In 2025, I led the creation of an 18-member Advisory Board for our department. Finally, I am leading the proposal to add a doctoral occupational therapy degree option to our current Master of Occupational Therapy.

- **Admissions Chair (7/2021 – Present)** As Admissions Chair for the Department of Occupational Therapy, I organized a new system of interviewing applicants that allowed every faculty member to meet every applicant. I created more objective rubrics for interviews and writing samples, reduced bias by having two faculty grade each essay and writing sample without knowledge of the applicant's name and facilitated agreement among faculty committee members on how each item should be weighted for a consistent formula to be used across all applicants. I lead the organization of the applicant interview days and all communication with applicants.

School

- **Co-Chair Honors Committee (8/2022 – 8/2024)** As co-chair of the SAHP Honors Committee, I co-organized all aspects of the SAHP Pre-Commencement Ceremony, including all communications with the graduates and faculty, ceremony site, food selection, order of the ceremony, invitations, and more. I spearheaded updates to the SAHP Chancellor's Award and Dean's Award to differentiate one from the other and created a more objective grading rubric.
- **Secretary of Faculty Assembly (8/2020 – 7/2022)** As secretary, I informed SAHP faculty of upcoming meetings and their right to request an addition to the agenda. I took detailed minutes and posted them for faculty review immediately after their approval. In addition, I worked closely with the President on the agenda.

Interdisciplinary

- **Team-Up Grader (2018-2019)**
- **Student NeuroPlex Clinic Mentor (2018 – Present)** This clinic is designed to allow occupational, physical, and speech therapy students to work in an interdisciplinary manner to meet the goals of community volunteers who have neurological damage. I have mentored the OT students each year.

Community Service Activities

LSUHSC-N.O. Martin Luther King Jr. Day of Service at Rebuild Center (2/2024)
Split Second Wheelchair Wash – Wash wheelchairs and cushions of users (4/2024)
SuperFest – A Super Bowl themed event for children with special needs (1/2025)

Continuing Education Courses Attended 2025

AOTA Academic Leadership Conference Spring Meeting (4/1- 4/2/2025)
AOTA Academic Leadership Conference Fall Meeting (10/22-10/24/2025)

CITI Survey Design On-line Course (9/2025)

Revised: January 2021
Revised: August 2024